

# Building Emergency Plan Project



UNIVERSITY OF MINNESOTA

**Driven to Discover<sup>SM</sup>**

# U of M Department of Emergency Management

Every building on Twin Cities campus will have  
an updated and operational Building  
Emergency Plan (BEP)



# Primary Objectives of BEP

- Ensure everyone leaves the building safely
- Procedure in place to safely evacuate individuals who cannot negotiate stairs
- Occupants accounted for after an evacuation
- Building occupants serve in roles to ensure plan objectives are met



# New Template / Planning Process

- Focus on evacuation and shelter-in-place
- More participatory process
- New BEP Committee
- Designated personnel and roles
- Designated spaces



# Evacuation and Shelter-in-Place

## Building “Safe Rooms”

- Regular rooms easily accessible to individuals with limited mobility, closeable doors, preferably with telephone and windows to outside, monitored by work area reps and floor monitors

## Building Shelters

- Designated for severe weather or other emergency which would require sheltering in place



# Building Emergency Plan Project

- Building plans done in order of highest hazard and highest occupancy
  - AHC buildings



# AHC Office of Emergency Response

- Ensure BEP completed for each AHC building
- Track BEP completion
- Support planning process



# Available Resources

- BEP Checklist
- Building Profile Data Elements
- Recruitment of committee members
- Building Emergency Plan Template





# Key to Success

Identify leaders in each building to initiate and coordinate process

- Building Occupants
- Facilities Management
- AHC Research Building Management Services



# IMPORTANT – do now and quickly

“By failing to prepare, you are preparing to fail.”  
– Benjamin Franklin



# Contact Information

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